

# WHOA Board of Directors

## Meeting Minutes for June 20th 2023

**Present:** Wyatt, Alexa, Cecilia, Caleb, Kristin, Jim, Fabio, Phil

**Absent:** Michael

**Guests:** Brian Graham, Andrew Aghapour, Cynthia Bland

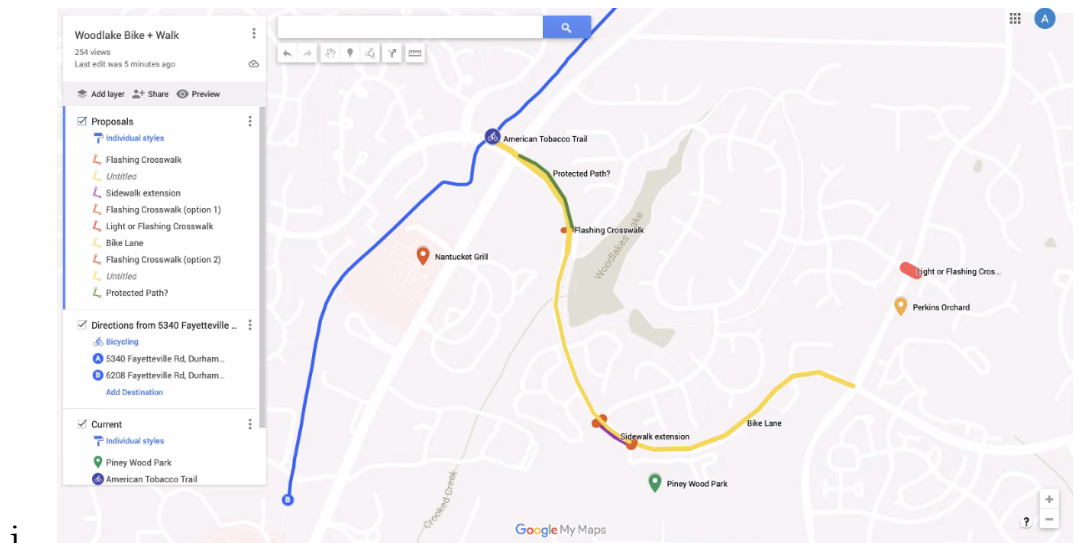
### **Community Members Attending:**

#### **1. Call to Order**

- a. Meeting was called to order by Wyatt at 7:04pm
- b. Elect Officers
  - i. Kristin nominated Wyatt as president and Alexa seconded.
  - ii. Fabio nominated himself for VP and Wyatt seconded
  - iii. Jim was nominated for Treasure by Wyatt
  - iv. Jim nominated Alexa for Secretary
  - v. Vote passed unanimously

#### **2. Homeowner Forum/Requests**

- a. Cynthia Bland volunteers to be on the finance committee and a neighborhood watch captain for Drummond Ct. She provided a brief introduction of herself and her history within Woodlake.
- b. Andrew Aghapour – Bike lane discussion/proposal



- ii. Durham has a Bike + Walk initiative, Andrew could add Woodlake as an amendment to this initiative, but it could take ~30 years.
- iii. Barbee is maintained by the DOT, and in order to build a crossing at Piney Wood Park we'd need to talk to parks and recreation to get all 4 sidewalk entrances ADA compliant.
- iv. Andrew would like to gauge community interest to build a plan for how to best approach the city with the desires of the community.
- c. Brian Graham – interested in joining the board
  - i. The board is unable to appoint a new member now, but we could do a special election when we hold the community meeting for the bylaws. In the meantime Brian may volunteer for the Annual BBQ.
- d. June's request to change material on community board
  - i. One side of the board is locked, and the key does not work. The other side has a lock, but no one has the key for it. Wyatt will replace the locks. Kristin and Wyatt will deal with the new locks, and communicate with June to update the community board.

### **3. Approve Minutes:**

- a. Jim motions to accept the March and April's minutes with his proposed edits. Alexa seconded. Vote passed unanimously.

### **4. Committee Updates:**

- a. Welcome Committee
  - i. Kristin and Michael to discuss quarterly “welcome to the neighborhood” outreach.
- b. Neighborhood Watch:
  - i. Michael would like to re-ignite this community. More discussion to come next month.
- c. Building and Grounds
  - i. One carpet cleaning estimate in (\$357.91 – Spotless Clean & Carpet Care)
  - ii. Playground installation complete
  - iii. David proposed (via email) meet in person for the July meeting to evaluate what renovations need to occur in the clubhouse. Instead, the board plans to meet July 11th at 7pm to evaluate the clubhouse and discuss what needs to be renovated.
- d. Sustainability Committee:

- i. Working on campaigns to post on Facebook.
  - ii. Bylaw amendment proposals are still pending. Likely these should be communicated to the neighborhood in a separate meeting prior to the next annual meeting.
- e. Recreation Committee:
  - i. Neighborhood BBQ targeted for September of this year. Possibly September 23rd
- f. Financial Committee:
  - i. Cynthia Bland to join the financial committee.
  - ii. Everything looks in order. 206k total assets 230k is the total budget for the year.
- g. Communications:
  - i. [communications@woodlake.com](mailto:communications@woodlake.com) email address
    - 1. We plan to deprecate this email, and encourage people to email [board@woodlake.com](mailto:board@woodlake.com). The vote passed unanimously.
  - ii. pool@ and clubhouse@ will continue to be received by Betty and Colleen.
  - iii. Listserv Message - Kristin and Wyatt will be added as admin to be able to send listserv messages to the community.
  - iv. Alexa will send out public minutes to be published every month. And Fabio and Alexa will explore automatically embedding the docs in the website.

**5. Old Business:**

- a. Bylaws – Fabio/Jim – new draft just received from Jim Slaughter. Ready for the board to evaluate and discuss.

**6. New Business:**

- a. Handbook Discussion – tabled until next month.

**7. Meeting adjourned:** Jim motioned to end the meeting at 8:44 and Alexa seconded.

- a. Our next regular Board meeting is scheduled for July 18th at 7pm.